



ARDEN



SCHOOL CHAPLAIN

Role Description

ARDEN ANGLICAN SCHOOL

MAY-JUNE 2022

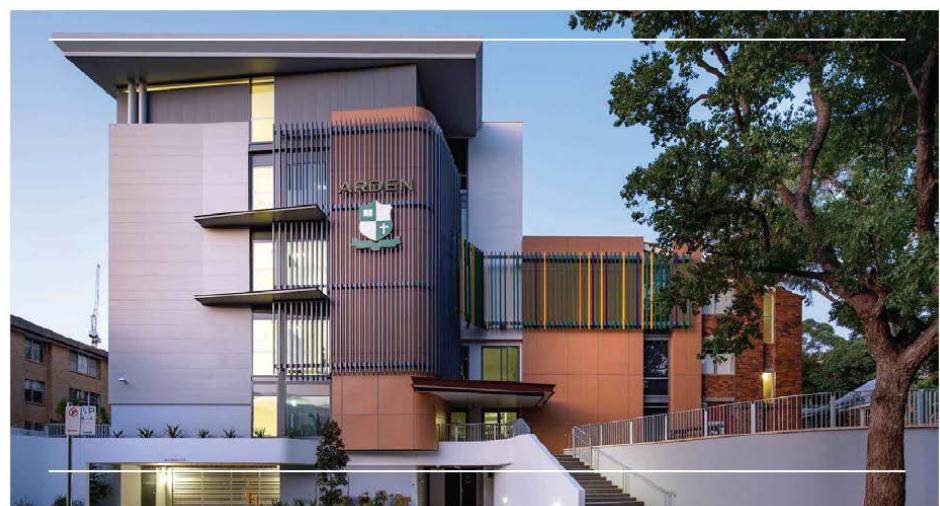
ABOUT ARDEN



Arden is a flourishing co-educational school with over 950 students from Pre-School to Year 12 across our Junior Campus in Beecroft and Secondary Campus in Epping. This year Arden celebrates its Centenary (1922-2022).

Inspired by our Christian faith and finding joy in God, we support the spiritual, academic, social, emotional and physical development of each child entrusted to us. Our graduates leave us ready to go out into the world as curious, courageous and compassionate young women and men who know their strengths, have an enduring passion for learning, and are prepared to make a meaningful contribution to the world.

Our teachers are highly skilled and dedicated professionals who nurture and celebrate the unique gifts of every child in a positive and engaging learning environment. We also build strong partnerships between home and school because we believe that a supportive community allows students to flourish and reach their potential.



MISSION AND VISION



Our mission is the bedrock of our School; anchored in Christ:

Centred on the Christian faith and finding joy in God, Arden provides an exceptional co-educational learning experience that nurtures the uniqueness of confident, capable global citizens. Our hope is that every child will come to know the love of God that is found in Jesus Christ.

Our vision is a 'light on a hill'; guiding our path and lifting our sights:

Arden strives to be an inspiring learning community that engages the mind, nurtures the spirit and nourishes the body within a caring Christian environment.

At Arden, we believe that every young person is loved by God and created to live a life of purpose. At this moment in time, young people in Australia and the world are often saturated in media messages of doom and gloom about the future. Part of our distinctive at Arden is for young people to know that they are people of hope with a bright future. They can be people of grace and kindness; people who are empathic and solution-focused.

OUR VALUES



WE ACT WITH COURAGE AND COMPASSION

Therefore, as God's chosen people, holy and dearly loved, clothe yourselves with compassion, kindness, humility, gentleness and patience Colossians 3:12



WE BELIEVE IN THE IMPORTANCE OF SERVICE TO OTHERS

You were called to be free. But do not use your freedom to indulge the sinful nature; rather, serve one another in love Galatians 5:13



WE ENCOURAGE AND EARN RESPECT

Show proper respect to everyone: 1 Peter 2:17



WE LOVE LEARNING

Let the wise hear and increase in learning and the one who understands obtain guidance Proverbs 1:5



WE BELIEVE IN THE POWER OF HOPE

We have this hope as an anchor for the soul, firm and secure. Hebrews 6:19



WE ACT WITH COURAGE AND COMPASSION

Be on your guard; stand firm in the faith, be people of courage; be strong 1 Cor 16:13

WHAT WE BELIEVE

Arden Anglican School is a school of the Anglican Church Diocese of Sydney. We are a Christian community centred upon Jesus Christ. At Arden we believe each student is created in God's image, with unique God-given talents that should be nurtured, developed and appreciated.

IN GOD MY JOY

Our School Motto is *In God my Joy*. At Arden we encourage our students to experience the joy that is found in a relationship with Jesus Christ because we believe that the Christian faith offers everyone a life of meaning, service and hope.

We present the Christian faith in a relevant and engaging manner, making students aware that a Christian commitment is one of choice and not one of compulsion.

AN EVERYDAY FAITH

Arden aims to ensure that students understand the Christian faith and also receive the opportunity to be supported in their own spiritual growth.

All students take part in Christian Studies lessons. This curriculum is based on the Bible and centres on the sovereignty of God; God's purpose and plan for all people; His love in offering His Son, Jesus, as the Saviour King; and God's grace and mercy in offering forgiveness and eternal life through Jesus' death and resurrection.

Other religions and faiths are examined and discussed in the course of normal studies. We believe that learning to understand alternative points of view develops respect for others in our society and also highlights the uniqueness of the Christian faith.

All students attend weekly Chapel and annual Thanksgiving Services. The Chapel program is overseen by the School Chaplain. The Chapel program is often based around a theme that may be linked to other activities occurring in the School. Student involvement is encouraged in all services whether it is through musical contributions, drama items, Bible readings or presentations.

For those students who wish to develop their understanding and service further, additional co-curricular activities are offered. Lunchtime Christian groups are run by staff members for various age groups. These optional groups allow students to ask further questions as well as discuss the Christian faith in greater detail. Secondary students also have the opportunity to participate in Christian camps and service learning trips within Australia or overseas.

THE ESSENCE OF AN ARDEN EDUCATION



WELL KNOWN

At Arden we see each child as a unique individual, made in the image of God. We meet each child with the determination to know who they are, what they are passionate about and what they are good at. Our teachers differentiate activities as they strive to cater for individual needs, interests and strengths. As a non-selective school, we have a well-earned reputation for nurturing each child to their potential. We were the first school in Australia to use the Gallup Student Poll® to actively track student hope, wellbeing and engagement.

WELL CARED FOR

Students at Arden know that they matter to us and that they belong. Pastoral care is an integral part of Arden's development of each student, as we seek to build high levels of wellbeing and resilience. Our approach to student wellbeing integrates a Christian worldview that sees each child as a unique and beloved individual. Strong relationships are the foundation of our pastoral care approach. We consciously connect students across year groups and campuses, fostering smooth transitions and developing a strong school community. We also invest in building partnerships between parents, teachers, and students. And we take a strengths-based approach to working with individuals, because we believe that students learn best when they are happy, respected and valued.

WELL TAUGHT

From Pre-School through to Year 12 we engage and challenge our students in a supportive, engaging learning environment. Our co-educational setting is a great advantage, as girls and boys learn alongside each other and from each other. Our expert, dedicated teachers make all the difference as they strive to understand the needs of every student, igniting a love of learning, and sharing in the excitement that comes from making new discoveries about the world. Our teachers have a passion for their subject areas and transfer their enthusiasm to our students. As well as an ability to academically inspire, our teachers are also known for their genuine empathy and care for each individual. Arden has a well deserved reputation for achieving strong HSC results.

THE ROLE

The Chaplain has a key role in upholding and promoting the spiritual life and Christian identity of the School community.

The Chaplain is an innovative leader with energy, initiative and vision, who works closely with the Principal in strategic planning and all aspects of leading the Christian community of the School. The Chaplain is an outstanding pastoral leader, who actively initiates, ministers and upholds the Arden Christian ethos, providing strong Christian leadership across the School.

The Chaplain reports directly to the Principal, supporting the Principal in the Christian leadership of Arden Anglican School, in the lives of students, staff and families.

As a senior leader in the School, the Chaplain shares responsibility for the implementation of the Arden vision, mission and values through our strategic initiatives and daily operations of the School.

The Chaplain, in collaboration with members of the Executive and as delegated by the Principal, shares responsibility for:

- **Christian Leadership**
Advancing the Christian mission of the School and nurturing an authentic faith in Jesus Christ
- **Educational Leadership**
Providing exceptional teaching and collegiality in Christian Studies and providing leadership and support to our lunchtime Christian groups
- **Pastoral/Wellbeing Leadership**
Upholding the School as a caring Christian community where every student is well known, well cared for and well taught
- **Community Leadership**
Deepening the strong sense of Christian community
- **Strategic Leadership**
Championing the Christian mission of the School
- **Administrative Leadership**
Upholding the School's high standards of policy and conduct
- **Leadership of People**
Leading through demonstration of Christian character, representing the School with integrity



ESSENTIAL CRITERIA

EDUCATION AND TRAINING

- A qualification and/or training in Theology is a minimum requirement
- Teaching qualifications and school experience are essential

KNOWLEDGE, SKILLS AND EXPERIENCE

- Proven ability in Christian, educational, pastoral, community and strategic leadership
- Strong professional presence and the capacity to engage and inspire students, staff, parents, and other members of the wider community
- Excellent interpersonal skills; ability to grow and nurture others as leaders
- Ability to model exemplary teaching and learning
- Excellent communication skills, and an inspiring and engaging presentation style
- Strong organisational and administration skills

ADDITIONAL REQUIREMENTS AND VALUES

- An active faith as a committed Christian; an active member of a church community
- Christian beliefs that are consistent with the Anglican Diocese of Sydney Statement of Belief
- A demonstrated personal commitment to the promotion of the Christian vision and mission of the School
- Warmth, humility, empathy, judgement, resilience, energy and integrity
- A willingness to work beyond school hours and/or flexibility of working hours, as required
- Eligibility for registration as a teacher in New South Wales
- A current valid Working with Children Check
- Final appointment is subject to the proposed candidate being granted a licence from the Archbishop of Sydney

CORE RESPONSIBILITIES AND TASKS

CHRISTIAN LEADERSHIP

- Together with the Principal, the Chaplain will advance and uphold the Christian mission, vision and values of the School
- Lead a team of Chaplaincy staff at the School e.g. Junior Campus Chaplain and the Assistant Chaplain
- Oversee the spiritual development of students
- Coordinate and nurture the faith of the Arden school community
- Provide leadership, advice, assistance and support to the Principal and Executive team
- Introduce students and staff to the value of a relationship with and commitment to God through Jesus Christ
- Prioritise regular prayer for and with the school community, encouraging prayerfulness in staff, students and the school community
- Prepare and conduct Chapel services and contribute to School assemblies and events
- Participate in the induction of new staff and facilitate their ongoing contribution to the School's Christian mission
- Model good relations with the wider faith community - being respectful to other faith traditions - while maintaining the School's Christian ethos and values as an Anglican school in the Diocese of Sydney
- Provide regular reports to the Principal on activities in the Christian life of the School

EDUCATIONAL LEADERSHIP

- Be an excellent teacher within the Christian Studies department
- Provide advice and support to the Head of Christian Studies
- Support and contribute to the leadership of the Arden Vine/Cru groups and events
- Ensure ongoing professional engagement and learning for self and for the Chaplaincy Team and Christian Studies department
- Act as a mentor and resource person when staff are dealing with theological issues that arise in their learning areas

PASTORAL / WELLBEING LEADERSHIP

- Develop and maintain positive relationships with students, staff and parents of the Arden community
- Develop appropriate and effective support networks for those in need
- Actively lead and/or participate in service learning programs
- Be a source of pastoral care, encouragement and guidance for Arden families where appropriate

COMMUNITY LEADERSHIP

- Develop rapport and positive relationships with students, staff and parents, actively seeking opportunities for genuine engagement
- Attend and participate in formal school gatherings
- Participate in the co-curricular program and attend co-curricular activities as required
- Regularly communicate with the parent body through newsletters, digital communications and other publications
- Maintain important relationships with the Diocese and the wider Anglican community
- Strengthen relationships with local Christian communities

STRATEGIC LEADERSHIP

- Contribute to the strategic direction of the School
- Provide advice about vision and detailed planning for the development and support of Christian mission within the School
- Measure and evaluate the effectiveness of Christian programs and activities
- Report regularly to the Principal

ADMINISTRATIVE LEADERSHIP

- Adhere to legislation, policy and codes to ensure compliance and safety of all members of the Arden school community
- Prepare and manage a chaplaincy budget and allocate resources accordingly
- Set an exemplary standard of administrative leadership
- Understand and uphold the obligations of working in accordance with the School's child protection policies

LEADERSHIP OF PEOPLE

- Lead with humility, integrity, compassion, kindness, honesty and care
- Display a personal commitment to learning and professional growth
- Mentor/coach staff as they seek to improve practice
- Represent the Principal from time to time

This job description is intended as a guide to illustrate the main job responsibilities of the role. It is not intended to be an exhaustive list and may change within the scope of the role at the Principal's discretion. Employees may also be required to undertake other reasonable duties as required by the Principal.

Arden is committed to being a Child Safe organisation. The School has zero tolerance for child abuse. All staff are required to help maintain a child safe culture at all times, and to act in every child's best interest and to keep them safe from harm.

APPLICATIONS

APPLICATION INSTRUCTIONS

Application information is provided on the Arden school website in the "Employment" section:
<https://www.arden.nsw.edu.au/staff-employment/#positions-vacant>

Applications must be received by **Tuesday 14 June** and must include:

- A cover letter
- A current CV
- A one-page statement of faith
- Referees

Short-listed applicants will be invited to an interview.

Interviews may be conducted following receipt of application, prior to the application closing date.

INITIAL ENQUIRIES AND APPLICATION SUBMISSIONS

Applications and enquiries can be directed to the Principal, Mr Justin Beckett, as follows:

Email: employment@arden.nsw.edu.au

Phone: +61 9484 1146

Mail: The Principal
Arden Anglican School
6B Essex St
EPPING NSW 2121

The closing date is **Tuesday 14 June 2022**.

The commencement date of the appointment will be by negotiation with the successful candidate.

