



**Lowther Hall** ANGLICAN  
GRAMMAR  
SCHOOL

*All about the girl* | 1920 - 2024

# School Chaplain and Teacher of Religious Studies

APPLICANT INFORMATION

**anzuk.executive**



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### Lowther News

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#### Garden Party Outstanding Success

### LOWTHER NEWS

### Lowther News



# About Lowther Hall Anglican Grammar School

At Lowther Hall we acknowledge the past as playing a vital role in the School's development into the vibrant learning community we are today.

Lowther Hall was established in 1920 when two small schools (Essendon's Winstow Girls School and Blinkbonnie Ladies' College in Moonee Ponds) joined as one. Lowther Hall opened with an initial enrolment of 135 girls under the leadership of inaugural headmistress, Miss Florence Hutton. Afton College of Essendon amalgamated with the School in the 1930s.

## The Mansion

The School's centrepiece, 'The Mansion', was built in 1890 as a family home. This stunning, heritage-listed building is the heart of the School and reflects Lowther Hall's family-centred approach.

## Our Values

Within our inclusive, caring school community, we support our girls to achieve academic excellence while at the same time developing a set of values that will help them to live full, happy and successful lives beyond the school gates.

### We value:

- Learning for all members of our community and especially for young women.
- Respectful relationships which give rise to everyone having a voice.
- Living the School motto, non nobis solum, through a proactive demonstration of social responsibility.
- Inclusivity, diversity and acceptance of difference within our girls' school context.
- A physically, emotionally and socially safe environment which fosters health and wellbeing.
- Individuals working together for a common good.
- The pursuit of excellence through effort.
- A broad curriculum which promotes the recognition of diverse interests and strengths.
- Local, national and global engagement.
- Leadership that aligns with our School values and the development of such leadership in students and staff.
- A physical environment which is sustainable and has both aesthetic and functional value.
- An orientation towards the future which embraces our Anglican context, our traditions and our past.

## Our Mission

Lowther Hall is an inclusive learning community, founded on Christian values, engaged in educating the whole person for the whole of life.

## Our Vision

Our Vision is that every girl will leave Lowther Hall with the knowledge, skills and personal qualities needed to make a positive and rewarding contribution to the world beyond school.

## Our Motto

Chosen when the school was founded in 1920, the School's motto, Non Nobis Solum (not for ourselves alone) encapsulates the balance we hope each girl will find in life, so that she is able to both care for herself and for others too.

## Mission & Vision

The Lowther Hall mission and vision statements articulate the School's overarching goals. These statements inform our approach to everything that happens at Lowther Hall and also underpin our teaching and learning programs.





## Position Description

Position	School Chaplain and Teacher of Religious Studies
Reports to	Principal
Key Relationships	<p>Heads of school and the members of Principal's Advisory Committee</p> <p>Lowther Hall staff, students and parents</p> <p>Wider Lowther Hall Community</p> <p>The Anglican Church</p>
Environment	This is a permanent full time position (a lower time fraction may be possible by negotiation)

### Position Purpose

The purposes of this role are:

- Alongside the Chair of the Board and the Principal, to be a spiritual leader of the School and uphold its Anglican identity
- To lead the faith and worship ministry within Lowther Hall's multifaith and multifaith position community
- To provide pastoral care for school families
- To engage students in Religious Studies classes

# Key Areas of Responsibility

## Chaplain Duties

- Lead the worship life of the School, including Blinkbonnie House, Raymond House and Senior School Chapel services, staff services and services for special occasions
- Work with students to develop their participation in and leadership of School worship
- Support other members of the School's pastoral care team in the care of individual students, staff and their families
- Liaise as necessary with local parishes and the Anglican Diocese of Melbourne
- Be available on call to assist with the response to crisis situations
- Support the smooth running of the Girls' Voices of the Cathedral Choir (including attending Wednesday night Evensong services).
- Lead the Social Justice Activities and projects within the school, in consultation with the School Executive and in partnership with designated girls, staff and parents.
- Prepare students for baptism and confirmations as required
- Participate actively in the wider school program

## Teaching Duties

- Provide exemplary teaching practices, including using data to differentiate classroom learning
- Prepare lessons to the highest standard of curriculum planning and assessment
- Ensure provision of a stimulating, engaging, safe and welcoming classroom environment
- Provide pastoral care for all students and communicate any concerns to appropriate staff
- Assist students to understand the values and behaviours of the School
- Ensure the timely return of all assessment items to students
- Build rapport and positive relationships with staff, students and families
- Prepare constructive and informative reports for students
- Meet reporting deadlines
- Ensure Professional Learning requirements are met each year
- Proactively and responsibly undertake grounds duty when required
- Attend all scheduled meetings
- Work effectively independently and to be a strong and valued member of the team
- Demonstrate professionalism, enthusiasm, patience, positivity, adaptability and innovation
- Ensure that the diversity of all children, including (but not limited to) the needs of Aboriginal and Torres Strait Islander children, children from culturally and linguistically diverse backgrounds, children with disabilities, and children who are vulnerable needs are met
- Understand and comply with Child Safety Standards
- Comply with Occupational Health and safety requirements
- Other duties as directed by the Principal and Head of Faculty

# Values and Behaviours

Category	Expected Behaviours
Values	<p>Demonstrates personal integrity and strong work ethic</p> <p>Behaviour demonstrates a team approach</p> <p>Is open to new ideas and opportunities</p> <p>Is open and inclusive</p>
Communication	<p>Communicates effectively, with adults and children</p>
School Standards	<p>Always focused on the needs of the School</p> <p>Always respectful of others</p> <p>Adds value to the team and the School</p> <p>Complies with all school policies</p>
Business Outcomes	<p>Looks ahead and anticipates new directions</p> <p>Understands how teams work and utilises the skills of team members</p>
Productivity	<p>Self driven and displays personal effectiveness</p> <p>Manages stressful situations well</p> <p>Displays sound problem solving and decision making skills</p> <p>Possesses technical skills required to be proficient in the role</p> <p>Shows critical reflection on own work</p>
Continuous Improvement	<p>Reviews programs to identify areas for improvement</p> <p>Considers the bigger picture when thinking about a problem</p> <p>Understands and adjusts to change</p>
Planning	<p>Demonstrates organisational skills</p> <p>Develops project plans with clear process and outcome</p>



## Technical Knowledge and Job Specific Skills

- Ordained within the Anglican Church or have commenced the path to Ordination
- An understanding of the Lowther Hall context
- An appropriate undergraduate study/qualification as a Religious Studies teacher
- A proven record as an outstanding Religious Studies teacher
- Knowledge of contemporary teaching approaches
- Expertise and experience in leading school worship
- Expertise and experience in ministering
- A current and appropriate VIT registration
- An understanding of child safe standards
- Current Level 2 First Aid and CPR Certificate – with a commitment to on-going training
- Current National Criminal History Record Check
- Current anaphylaxis management qualification
- Current asthma management qualification

## Personal Attributes

- Sound judgement with regards to people and situations
- Willingness to support the school values
- Strong organisation and attention to detail
- Time management and prioritising ability
- Initiative and resourcefulness
- Outcomes focus
- Team orientation
- Kind, friendly and supportive to parents, staff and students
- Decision making within level of authority
- Flexibility and 'can do' attitude



# Application Requirements

Applications will be received by Tuesday 22 October 2024

For a confidential discussion, enquiries about the application process, or to request a Candidate Information Pack, please contact:



**Kate Deane**  
Senior Executive Consultant  
E: [kate.d@anzuk.education](mailto:kate.d@anzuk.education)  
P: 0407 688 122

or



**James Mundy**  
National Head of Executive  
E: [james.m@anzuk.education](mailto:james.m@anzuk.education)  
P: 0422 228 164

Applications should be submitted as a single PDF document containing:

- A two-page cover letter addressing the Key Areas of Responsibilities and experiences.
- A Curriculum Vitae, including contact details of three professional referees to whom you have reported.
- Copies of relevant qualifications and VIT registration (or equivalent).

Applications must be addressed to Kate Deane, Senior Executive Consultant at anzuk Executive and submitted as one PDF document by email to:

E: [kate.d@anzuk.education](mailto:kate.d@anzuk.education)

Lowther Hall Anglican Grammar School - School Chaplain and Teacher of Religious Studies

All enquiries will be treated in the strictest confidence.

Lowther Hall Anglican Grammar School reserves the right to interview and appoint prior to the closing date.

*Lowther Hall is a Child Safe environment in which there is zero tolerance for child abuse. It is a condition of employment that all employees comply with all relevant policies and procedures, including Child Safe policies.*

## Additional Readings:

Website

<https://www.lowtherhall.vic.edu.au/>

Facebook

<https://www.facebook.com/LowtherHallAnglicanGrammarSchool/>



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